



EDIMS Schedule for 2011 – 2012

Policy and QD Number	Document Owner	Month of EDIM Review	Room & time
Spelling and Grammar QD6 Learner Support and Review QD49	Ruth Harrison Ruth Harrison	September 2011	Wed 9.30am Seminar 2
Absence Management and Well-Being QD18 Assessment Policy QD119	James Myhill Ruth Harrison	4 October 2011	Tuesday 1430 – 1630 Conference Room 2
Academic Appeals Procedure QD94 IT Backup and Restoration Policy QD134	Phill Belden Cliff Partridge	3 November 2011	Thursday 1430 – 1630 E106
Risk Management Policy QD83 Learner Involvement Strategy QD201	Teresa Miller Ruth Harrison	6 December 2011	Tuesday 1430 – 1630 Conference Room 2
Counter Fraud Policy QD157 Firearms Policy QD279	Teresa Miller Marc Wild	5 January 2012	Thursday 1430 – 1630 E106
Computer, E-mail and Internet Usage Policy for Learners QD126 IT Usage Policy for Visitors QD127	Cliff Partridge Cliff Partridge	7 February 2012	Tuesday 1430 – 1630 Conference Room 2
Website Privacy Policy QD158 Confidentiality Policy QD186	Jason King Jenny Carter	8 March 2012	Thursday 1430 – 1630 E106
Smoking Policy and Plan QD191 and 191a Treasury Management Policy QD190	Marc Wild Teresa Miller	3 April 2012	Tuesday 1430 – 1630 Conference Room 2

<p>HE Strategy QD297</p> <p>Succession Planning Strategy QD288</p>	<p>Ruth Harrison</p> <p>James Myhill</p>	<p>3 May 2012</p>	<p>Thursday 1430 – 1630 E106</p>
<p>Guidance for Safer Working Practice for Staff Working with Young People QD98</p> <p>Safeguarding Professional Practice and Boundaries Policy QD99</p>	<p>Phill Belden</p> <p>Phill Belden</p>	<p>12 June 2012</p>	<p>Tuesday 1430 – 1630 Conference Room 2</p>